



WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School
Headteacher: Dr Paul Hayman BSc



Kenilworth Gardens, Westcliff-on-Sea, Essex, SS0 0BS



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April 2017



Dear Parents/Carers

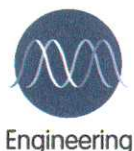
The History department will be taking Year 7 on a local tour of Leigh-on-Sea and Hadleigh on Friday 28th April 2017, as part of their work on local history. Students will visit Hadleigh Castle to assess its significance and importance to the area and will visit Old Leigh to study the role of the town and fishing community through different historical periods. Furthermore, we will also look at why the introduction of the railway has changed the function of the local environment.



We will leave school by coach at 8.40 am and should return at approximately 12pm. The afternoon will consist of an external speaker who will deliver two sessions on the history of Leigh-on-Sea and Southend. The students will then have a mini project to complete in groups, based upon the knowledge they have acquired throughout the day. The day will end at normal school time and children will be able to travel home as usual.



We will be back in school for lunchtime so your daughter can either bring a packed lunch or have school dinners as normal. Cameras may be taken at the student's own risk. School uniform need not be worn, but girls must wear appropriate clothing and sensible shoes and should take note of the weather forecast and either bring waterproofs or sun cream. As this is a working trip students should also bring a pencil case and a clip-board.



The cost of the trip is £5.00 per pupil which includes coach hire, as well as insurance cover and administration.

As with most school trips, we are only allowed to ask parents to make a voluntary contribution towards the cost. This is not a compulsory payment, but if insufficient voluntary contributions are raised to fund the visit, then it will be cancelled. In the event of anybody having a query about how the cost is arrived at please contact, in the first instance, Mrs Sue Hine in the school office.

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of the trip:

- Income Support (IS)
- Income Based Jobseekers Allowance (IBJSA)
- Employment Support Allowance – income related (ESA(IR))
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income that does not exceed the stated amount as assessed annually by the HM Revenue and Customs
- Guarantee element of State Pension Credit
- Working Tax Credit during the four-week period immediately after their employment finishes or after they start to work less than 16 hours per week. The parent(s)/guardian(s) will be sent a letter from HMRC stating that they are entitled to a four week 'run on' of Working Tax Credit



SEAT



If your daughter currently qualifies for Pupil Premium Payments then we will only require a letter/email to st-sue.hine@whsg.info giving your consent for her to attend the trip.

Please make your contribution for this trip using ParentPay no later than 28th April 2017.

May we also ask that if, for any reason, you feel you are unable to contribute to the cost of the trip, you contact Mrs Hine to ensure that unnecessary reminders are not sent to you. All conversations will be dealt with in the strictest confidence.

We would be very grateful for any extra help on the day. Parent helpers would be a valuable addition to supervise the students while we are walking around the local area. If you are able to join us for the morning session, please indicate on the slip below and return by **Monday 24th April 2017.**

Yours sincerely

R Archer
History Department

E Birch
History Department

✂ _____

Return to main school office by Monday 24th April 2017

**WESTCLIFF HIGH SCHOOL FOR GIRLS
Local History Trip – Friday 28th April 2017**

Student: _____ Form: _____

I would like to help with this trip.

NAME & TITLE OF PARENT/CARER: _____

MOBILE NUMBER OF PARENT/CARER: _____

EMAIL ADDRESS OF PARENT/CARER: _____

Signed: _____ Date: _____
(Parent/Carer)

**PLEASE ONLY RETURN THIS SLIP IF YOU ARE ABLE TO HELP ON THE DAY –
THANK YOU**