



WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School
Headteacher: Dr Paul Hayman BSc



Kenilworth Gardens, Westcliff-on-Sea, Essex, SS0 0BS

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June 2017

Dear Parent/Carer,

Year 13 Biology Field Course – Wednesday 4th October to Friday 6th October 2017

As part of your daughter/son's A Level Biology studies, a residential Ecology course has been arranged for the above dates at Juniper Hall Field Study Centre, Dorking, Surrey.

Fieldwork forms a vitally important part of the new OCR A Level Biology A qualification (H420) and the Field Study Centre can offer students the opportunity to investigate a wide range of ecological habitats, under the expert supervision of staff that link up with the University of Cambridge. The Field Centre has fully-equipped laboratories and computing equipment which students will have full access to when practising planning, implementing, analysing, and evaluating experimental and investigative work. The data and reports completed provide evidence towards their final Practical Endorsement mark and this will be issued, alongside the qualification A Level grade, as a PASS or FAIL.

The theory covered at Juniper is some of the best stretch and challenge provision we can offer to our bright students; it supports their hard work and high aspirational grades for their examination in Summer 2018. The experience of taking part in a residential school study trip is highly valued by many universities; it promotes skill progression on many levels and students should include evidence of their experiences in their personal statement on UCAS applications.

The school is subsidising the cost of this trip by £40.00 per student to cover the costs of tuition provided by the centre. **The total cost to parents is £241.00** which covers board and lodging, transport, insurance, and administration. The accommodation is comfortable and the food is of a high standard. To secure your place on this trip the course requires a **deposit of £60.00** to be paid by **Friday 16th June 2017**. This is **only** refundable should the trip be cancelled or if your daughter/son decides not to continue with their A Level Biology study next year. The remaining balance can be paid in instalments up to 10th September 2017.

Please read the further information related to expenses on the reverse of this letter. If you have any problems making payment on ParentPay please telephone Mrs Hine 01702 476026 to make payment over the telephone.

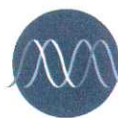
The coach is due to depart school at 06:00 on the Wednesday, and pick up London students from Chafford Hundred station at 06:45. We will leave Juniper Hall at 19:00 on the Friday, to return to school for 20:30 (19:45 at Chafford Hundred station), times dependent on traffic.

Please complete and return the reply slip below and include any special dietary requirements in the space provided on the form.

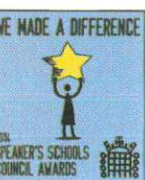
I hope you will support this worthwhile and enjoyable field trip into the unique Surrey Hills which are an area of outstanding natural beauty and site of special scientific interest (SSSI).

Yours sincerely,

Mrs N Williams
Head of Biology



"Supporting Excellence in Education"



SEAT



ADDITIONAL INFORMATION related to costs:

As with most school trips, we are only allowed to ask parents to make a voluntary contribution towards the cost. This is not a compulsory charge, but if insufficient voluntary contributions are raised to fund the visit, then it will be cancelled. In the event of anybody having any query as to how this amount is arrived at please contact, in the first instance Mrs Sue Hine, Trips Administrator (Temporary). **May we also ask that if, for any reason, you feel you are unable to contribute to the cost of the trip that you contact Mrs Hine to discuss. All conversations will be dealt with in the strictest of confidence.**

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of the trip:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit

If your daughter/son is currently in receipt of Free School Meals then we will require a letter giving your consent for her/him to attend the trip.



Return to box outside school office

**WESTCLIFF HIGH SCHOOL FOR GIRLS
Biology Field Course, Juniper Hall, Dorking, Surrey (4th to 6th October 2017)**

I hereby give permission for my daughter/son _____
of Form _____ to participate in the Year 13 Biology Field Course at Juniper Hall Field
Study Centre.

I have paid the deposit of £60.00 on ParentPay and agree to pay the balance by 10th September
2017.

I am exempt from paying for this trip because

.....

*My daughter/son does/does not have a special dietary requirement.
(*Please delete as necessary)

Specify diet/food allergies

.....

Medical Details

.....

*My daughter/son will join coach at: WHSG Chafford Hundred station.
(*Please tick as necessary)

Signed: _____
(Parent/Carer)

Date: _____