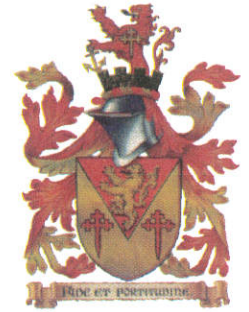


WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School
Headteacher: Dr Paul Hayman BSc



Kenilworth Gardens, Westcliff-on-Sea, Essex, SS0 0BS



Telephone: 01702 476026
Website: www.whsg.info
To Parents/Carers of Year 7 Pupils

Fax: 01702 471328
email: generalenquiries@whsg.info

February 2018

Dear Parent(s) / Carer(s)

Year 7 Parent/Teacher Consultation Evening – Tuesday 27 February 2018

On Tuesday 27 February you are invited to school to discuss your daughter's progress. Your daughter is also invited to this evening, which will take place in the Hall. The school will be open from 4.00pm-6.30pm for all Year 7 Parents, and I hope very much that you will be able to come with your daughter. Please will you complete the return slip at the end of this letter by Thursday 22 February indicating whether or not you wish to accept this invitation to discuss your daughter's progress.

If you are able to attend, would you please ask your daughter to make appointments with all the members of staff with whom you would like to meet. Each appointment will normally be of five minutes' duration. Your daughter has received an appointment sheet.

In addition to your daughter's subject teachers, Lower School Pastoral Co-ordinator, Mrs J Cammidge, will be present, and an appointment can be made through your daughter if you wish to discuss any pastoral matters.

Several members of staff teach at least two Year 7 classes and therefore could build up long queues. Your daughter's teacher will inform the class if this is relevant to them. We would encourage you to book an appointment with the teacher if you have good reason to do so. I apologise for this situation, but feel that it is not in your interest or ours for long queues to build up. If any teacher does receive more than thirty interview requests, then the time for each interview will have to be restricted to three or four minutes.

When you arrive, please do not park in the Hunters' Lodge car park. This is a private car park reserved for the elderly residents and their relatives and the school does get a number of complaints from the Council when our parents park in their space.

Please would you register with the prefects on your arrival, so that we know who is in school.

Yours sincerely

Mrs C Dell
Year 7 Learning Manager

WESTCLIFF HIGH SCHOOL FOR GIRLS

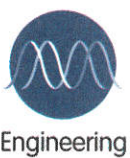
Please return this slip to the Form Tutor by Thursday 22 February 2018.

Name _____ Form _____

I/We shall / shall not be able to attend the Year 7 Parent/Teacher Consultation Evening on Tuesday 27 February 2018.

Signed _____ Date _____
Parent/Carer)

SEAT



PARENTS' CONSULTATION EVENING WITH SUBJECT TEACHERS
YEAR 7 – TUESDAY 27 FEBRUARY 2018

4.00	5.20
4.05	5.25
4.10	5.30
4.15	5.35
4.20	5.40
4.25	5.45
4.30	5.50
4.35	5.55
4.40	6.00
4.45	6.05
4.50	6.10
4.55	6.15
5.00	6.20
5.05	6.25
5.10	6.30
5.15	

A minimum gap of five minutes must be left between each appointment.