



# WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School  
Headteacher: Dr Paul Hayman BSc



March 2017

Kenilworth Gardens, Westcliff-on-Sea, Essex, SS0 0BS

Telephone: 01702 476026  
Website: www.whsg.info

Fax: 01702 471328  
email: generalenquiries@whsg.info



## To Parents / Carers of Year 13 pupils

Dear Parent(s) / Carer(s)

You are invited to school on Tuesday 25 April 2017 to discuss your daughter/son's progress with her/his subject teachers. The school will be open from 4.00 to 6.30 pm and appointments may be made by your daughter/son. Staff will be in the Main Hall.

This is an exceptionally important opportunity for staff to meet with parents and we hope that you will make every effort to attend.

We have created this second opportunity to meet because:

- We have 6 working weeks until the A Level examinations
- You have now received the third Pupil Tracking Report and we want you to have the opportunity for instant comments and feedback.

Colleagues who are unable to attend the meeting will arrange to see you at a mutually convenient time, or contact you by telephone. Should this occur, there will be forms available for you to fill in at the reception desk. If you have any problems that you would like to discuss with me or Mr Hayton, appointments should also be made by your daughter/son.

If you are unable to attend this evening, and would like to arrange a telephone appointment with the Head of Sixth Form please contact the school at the number above.

May I ask you not to park in the Hunter's Lodge car parking area as this causes inconvenience to the elderly residents and their visitors.

Yours sincerely

Dr Paul Hayman  
Headteacher

## WESTCLIFF HIGH SCHOOL FOR GIRLS

Name \_\_\_\_\_ Form \_\_\_\_\_

I/We shall/shall not be able to attend Year 13 Parents' Consultation on 25 April 2017.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Parent/Carer)

# SEEA T

